



NOTICE TO PROCEED

15 NOVEMBER 2023

COMPUTER GRAPHICS INC.
23/25 Gilmore Avenue,
Valencia, Quezon City

Dear Sir/Madam:

We wish to inform you that your contract for the **Supply and Delivery of Wide Format Scanner & Digital Camera** for **City Planning and Development Office** under **Request for Quotation No. 100-23-06-1570**, covered by **Purchase Order No. 23-11-0775** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA REGIS N. SOTTO
City Mayor

By authority of the City Mayor:


ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme: 
ALVIN B. GUERRERO
Authorized Representative
COMPUTER GRAPHICS INC.

Date: NOV. 15, 2023